



2026-2027 REGISTRATION INFORMATION

ALL REGISTRATIONS ARE PROCESSED ON A FIRST COME FIRST SERVE BASIS.

Current Families have early registration during the first part of January and waitlisted families in late January. New Family registrations will be processed and notified in February.

➤ **CURRENTLY ENROLLED FAMILY REGISTRATION JANUARY 6 – JANUARY 30, 2026**

New Siblings of Current and Previously Enrolled Families will need to be added on the administration side. Please email your sibling child's name and date of birth to Shelley. Once they are added and show in the ProCare app follow the registration process below.

2's AND 3's PROGRAMS | Log into your MyProcare.com account and "re-register" your child(ren) by following the prompts. Update or add any new information, select your preferred class session, pay the registration fee, and submit. You will receive a confirmation email from ProCare and be contacted by the school administration to confirm.

PRE-K PROGRAMS | See below*

➤ **NEW FAMILY REGISTRATION - BEGINS FEBRUARY 2, 2026**

2's AND 3's PROGRAMS | Go to our website Preschool.missionhills.org and find the 2026-27 Registration button to start the process. You will create an account in MyProcare.com, follow the prompts, select your preferred class and days, and submit. Mission Hills ELC will follow up to confirm availability and instructions to finalize your enrollment.

PRE-K PROGRAMS | See below*

***PRE-K PROGRAMS FOR CURRENTLY ENROLLED AND NEW FAMILIES SPECIAL UPK INSTRUCTIONS!**

Universal Preschool – UPK is a State funded program allowing Pre-K students to attend 10-15 hours a week tuition free. **Note: Please apply for 10 hours if you want to enroll in the 3-day program OR 15 hours if you want to enroll in the 4- or 5-day program.**

There will be a small monthly surcharge to cover additional weekly hours beyond the UPK paid hours. The amount depends on the number of days your child will attend. The monthly parent portion of tuition amounts are as follows.

3-day program - \$60 / 4-day program - \$30 / 5-day program - \$150

Students qualify for UPK when they are four years old by October 1st and are attending the year prior to Kindergarten. Funding is not available for students who are enrolling for a second year of Pre-K or are five years old by October 1st. However, families are welcome to enroll for a second year of Pre-K and register for tuition-based enrollment.

To find out more information about UNIVERSAL PRE-K and REGISTER for UPK go to <https://cdec.colorado.gov/Colorado-universal-preschool>

***UPK DIRECT PLACEMENT with MHELC for CURRENT FAMILIES**

Step 1 - It is **very important** to apply for UPK in the **UPK PORTAL** between **December 9, 2025**, and **February 2, 2026**. There will be limited spots available and applying between these dates will ensure you have a spot for the 2026-27 school year. Failure to apply during this direct placement period will result in being put in the matching round with the possibility of NOT being matched with MHELC.

Step 2 – February 2-11, 2026, Families **MUST accept the UPK match** in the UPK Portal.

Step 3 - Emails will be sent out by MHELC to confirm class options and the families will then “Re-register” in MyProcure.com, selecting the class and paying the \$165 registration fee.

***NEW FAMILIES ENROLLING IN UPK PRE-K**

Step 1 – New and incoming families will need to apply in the **UPK PORTAL** between **December 9, 2025, and February 2, 2025**. This will not be a direct placement match, and families will have to wait until the Family -to-Provider matching round to run on February 16, 2025.

Step 2- Families will be notified of matches on February 25, 2026, and if **matched MUST accept or decline the match** on the UPK Portal **by March 6, 2026**.

Step 3 – Families that are matched will be contacted by MHELC and instructed to enroll in the preschool’s application process.